

Minutes of the Taranaki Civil Defence Emergency Management Group meeting held at the Taranaki Emergency Management Office, 45 Robe Street, New Plymouth on Tuesday 29 November 2016 commencing at 10.30am.



Members	Mayor	N Volzke	(Stratford District Council)
	Mayor	R Dunlop	(South Taranaki District Council)
	Mayor	N Holdom	(New Plymouth District Council)
Attending	Councillor	P Nixon	(South Taranaki District Council)
	Councillor	C McFarlane	(New Plymouth District Council)
	Councillor	A Melody	(New Plymouth District Council)
	Mr	G K Bedford	(Taranaki Regional Council)
	Mr	C Stevenson	(Chairperson Taranaki CDEM CEG)
	Mrs	B McKerrow	(New Plymouth District Council)
	Mr	S Hanne	(Stratford District Council)
	Mrs	K van Gameraen	(Committee Administrator)
	Mrs	J Ritchie	(Policy Analyst)
	Mr	S Briggs	(Taranaki CDEM Group Controller) (Senior Emergency Management Officer)
	Mr	B Ingram	(Emergency Management Officer)
	Dr	B Scott	(GNS Science)

Apologies The apology from Councillor M J Cloke (Taranaki Regional Council) was received and sustained.

Notification of Late Items There were no late items of general business.

Mr G K Bedford, Taranaki Regional Council, opened the meeting of the Taranaki Civil Defence Emergency Management Group and chaired the meeting until the appointment of the Taranaki CDEM Group Chairperson (Item 1).

1. Election of Taranaki CDEM Group Chairperson

- 1.1 Mr G K Bedford, Taranaki Regional Council, called for nominations for Chairperson of the Taranaki Civil Defence Emergency Management Group. The election and appointment of a Group Chairperson is pursuant to Section 15 of the Civil Defence Emergency Management Act 2002.

Nominated: Councillor M J Cloke (Taranaki Regional Council) Dunlop/Volzke

There being no further nominations, Councillor Maurice (Tom) J Cloke (Taranaki Regional Council) was elected Chairperson of the Taranaki Civil Defence Emergency Management Group.

Due to the absence of Councillor M J Cloke (Taranaki Regional Council) at the Taranaki Civil Defence Emergency Management Group meeting, Mayor N Volzke (Stratford

District Council) was appointed Group Chairperson for the duration of the meeting.

Mr G K Bedford, Taranaki Regional Council, vacated the Chair to Mayor N Volzke.

Resolved

THAT the Taranaki Civil Defence Emergency Management Group

1. receives the memorandum
2. appoints Councillor M J Cloke [Taranaki Regional Council] as Chairperson of the Taranaki Civil Defence Emergency Management Group
3. agrees that the term of the appointment of the Chairperson of the Taranaki Civil Defence Emergency Management Group be until the October 2019 local authority elections, or unless resolved otherwise or section 15 (c) of the Civil Defence Emergency Management Act 2002 applies.

Volzke/Dunlop

2. Minutes Taranaki Civil Defence Emergency Management Group meeting - 6 September 2016

Resolved

THAT the Taranaki Civil Defence Emergency Management Group

1. receives the minutes of the Taranaki Civil Defence Emergency Management Group meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 6 September 2016 at 10.30am
2. notes that the minutes of the Taranaki Civil Defence Emergency Management Group meeting, held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 6 September 2016 at 10.30am were authenticated by the Group Chairperson, B R Jeffares, and the Taranaki Regional Council (Administering Authority) Chief Executive, B G Chamberlain, pursuant to Model Standing Orders.

Dunlop/Holdom

Matters arising

There were no matters arising.

3. Taranaki Civil Defence Emergency Management Co-ordinating Group Minutes - 10 November 2016

Resolved

That the Taranaki Civil Defence Emergency Management Group:

1. receives the minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Thursday 10 November 2016 at 10.30 am

2. adopts the recommendations therein.

Dunlop/Holdom

4. Update – TEMO, 2017-2018 budget and Taranaki CDEM Constituting Agreement

- 4.1 Mr G K Bedford, Taranaki Regional Council, spoke to the memorandum providing background and information to Members on the progress to date on the delivery of the outcomes of the Brendan Morris report. The indicative 2017/2018 budget was noted for each council to incorporate into their annual plan processes in 2017.
- 4.2 Mr C Stevenson (South Taranaki District Council) and Mrs B McKerrow (New Plymouth District Council) provided an update and background information to the Group on the Chief Executives' Working Party and the draft Constituting Agreement setting out the fundamental elements and arrangements for civil defence emergency management in Taranaki. It was noted to the Group that the New Plymouth District Council have adopted the Agreement.
- 4.3 The indicative budget for 2017/2018 was noted and discussed. In reflection of the agreed funding split to pay for the costs of civil defence emergency management in Taranaki, the distribution of costs between each council has changed. Each territorial authority is faced with an increase in funding to deliver their civil defence responsibilities whilst the Taranaki Regional Council's funding is reduced to reflect their Administering Authority role. It was noted to the Group that the Chief Financial Officers/Financial Services Managers will be having a workshop to collectively work on the detail of the 2017/2018 budget. This work will be undertaken as a matter of urgency due to the timing around annual plan budgets and preparations for each council in 2017. Finalised costs should be available at the next CDEM Group meeting.

Resolved

That the Taranaki Civil Defence Emergency Management Group

1. receives the memorandum *Update – TEMO, 2017-2018 budget and Taranaki CDEM Constituting Agreement*.

Holdom/Dunlop

5. November 2016: Update on review process and timeline for CDEM Group Plan for Taranaki

- 5.1 Mrs J Ritchie, Taranaki Regional Council, spoke to the memorandum providing the Group with an updated high-level timeline for the statutory review of the Civil Defence Emergency Management Group Plan for Taranaki 2012-2017.

Resolved

That the Taranaki Civil Defence Emergency Management Group

1. receives the memorandum *November 2016: Update on review process and timeline for CDEM Group Plan for Taranaki*

2. notes the Group Plan project team work was subject to delays for various reasons
3. notes that a report of the GNS risk management workshop has been completed and a draft of Section One of the Group Plan has been provided to the Project Team for consideration and review
4. accepts that the timeframes for the Group Plan review need to be amended as noted in this Memorandum
5. notes the next steps in the review process.

Holdom/Dunlop

6. Emerging issues: Kaikoura earthquakes and tsunami responses

- 6.1 Mr GK Bedford and Mr S Briggs, CDEM Group Controller, spoke to the memorandum outlining to the Group the concerns and issues that are emerging around the nature of the monitoring and alerting actions of various parties, and the current state of the GeoNet seismic monitoring network in light of the Kaikoura earthquakes and tsunami events of 14 November 2016.

Resolved

That the Taranaki Civil Defence Emergency Management Group

1. receives the memorandum Emerging issues: Kaikoura earthquakes and tsunami responses
2. notes that in due course there will be opportunity to review and submit on learnings arising from the event, its notification, and its response, at regional and national level

Volzke/Holdom

7. GeoNet seismic monitoring network report for 2015/2016

- 7.1 Dr B Scott, GNS Science, provided a presentation to the Group on the GNS Science Taranaki Seismic and Volcanic Advisory Group's Seismic and Ground Deformation Monitoring report July 2015 to June 2016.

Resolved

That the Taranaki Civil Defence Emergency Management Group:

1. receives the GNS Science 2015/2016 Taranaki Seismic and Ground Deformation Monitoring Report.

Dunlop/Holdom

8. Proposed CDEM Group submission on New Plymouth District Council draft District Plan

- 8.1 Mrs J Ritchie, Taranaki Regional Council, spoke to the memorandum introducing a

submission prepared on behalf of the Taranaki CDEM Group on the New Plymouth District Council Draft District Plan.

Resolved

That the Taranaki Civil Defence Emergency Management Group:

1. receives for their endorsement the *Proposed CDEM Group submission on New Plymouth District Council draft District Plan*;
2. notes the summary of the submission's key points in the memorandum; and
3. agrees that the submission will be provided to New Plymouth District Council on the Group's behalf within the required timeframe.

Volzke/Dunlop

9. 2017 Meeting Dates

- 9.1 The meeting dates proposed for the Taranaki Civil Defence Emergency Management Group for 2017 were received and noted.

Resolved

That the Taranaki Civil Defence Emergency Management Group:

1. receives and notes the meeting dates for the Taranaki Civil Defence Emergency Management Group for 2017.

Dunlop/Holdom

There being no further business, Acting Chairperson Mayor N Volzke (Stratford District Council), declared the Taranaki Civil Defence Emergency Management Group meeting closed at 12.15 pm.

Confirmed

Chairperson _____
M J Cloke

Date **7 March 2017**