

Minutes of the Taranaki Civil Defence Emergency Management Group meeting held in the Taranaki Regional Council Chambers, 47 Cloten Road, Stratford on Thursday 11 August 2016 commencing at 10.35am.



Members	Councillor	B R Jeffares	(Taranaki Regional Council)
	Mayor	N Volzke	(Chairperson)
	Councillor	I D Armstrong	(Stratford District Council)
	Mayor	A Judd	(South Taranaki District Council)
Attending			(New Plymouth District Council)
	Mr	C Stevenson	(South Taranaki District Council)
	Mrs	B McKerrow	(New Plymouth District Council)
	Ms	S Davidson	(New Plymouth District Council)
	Mr	G K Bedford	(Taranaki Regional Council)
	Ms	A Kemp	(Chairperson Taranaki CDEM CEG)
	Mr	S Briggs	(Taranaki CDEM Group Controller)
			(Senior Emergency Management Officer)
	Mr	B Ingram	(Emergency Management Officer)
	Mrs	K van Gameraen	(Taranaki Regional Council)
	Mr	I Wilson	(Ministry of Civil Defence)
			(Emergency Management)
	Mr	L Dagg	(Stratford District Council)
	Ms	F Greenhill	(Taranaki CDEM Recovery Manager)
	Mr	J Clough	(Rural Advisory Group)
	Mr	B Morris	(Brendan Morris Consulting Limited)
	Snr Sgnt	T McIntyre	(New Zealand Police)
	Inspector	B Dewar	(New Zealand Police)

Apologies The apologies from Councillor K Squire (Stratford District Council), Mayor R Dunlop (South Taranaki District Council) and Mr M O'Mara (Stratford District Council) were received and sustained.

Notification of

Late Items There were no late items of general business.

1. Confirmation of Minutes – 14 June 2016

Resolved

THAT the Taranaki Civil Defence Emergency Management Group

1. takes as read and confirms the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group meeting held at the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 14 June 2016 at 10.30am

2. notes that the unconfirmed minutes and confidential minutes of the Taranaki Civil Defence Emergency Management Group meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 14 June 2016 at 10.30am, have been circulated to the Taranaki Regional Council, New Plymouth District Council, Stratford District Council and South Taranaki District Council for their receipt and information.

Volzke/Judd

Matters arising

There were no matters arising.

2. Structural and functional delivery of civil defence in Taranaki

- 2.1 Mr G K Bedford, Taranaki Regional Council, spoke to the memorandum advising the Group of the completion of a report containing the findings of a review into the future delivery of enhanced civil defence functions in Taranaki - *Review of structural and functional delivery of responsibilities of the members of the Taranaki Civil Defence Emergency Management Group and Co-ordinating Executive Group (Brendan Morris Consulting Limited) (the Review)*.
- 2.2 Mr Brendan Morris, Brendan Morris Consulting Limited, provided a presentation to the Group on the Review, and the six recommendations, and how they were developed and what they were based on.
- 2.3 The Group were supportive of the Review outcomes and recommendations. Wider discussions were held on the timeframes and implementation of the Review's recommendations, noting that decisions around annual budgets for placement by 1 July 2017 will need to be signalled by November-December 2016. The local authority triennial elections also impacts on the Group's ability to meet as a Joint Committee for decision making purposes.
- 2.4 The Group therefore supported the need to proceed promptly and endorsed the recommendation that the CDEM Co-ordinating Executive Group be enabled to commence identifying and establishing structures around the delivery of responsibilities around the Review recommendations.

Resolved

THAT the Taranaki Civil Defence Emergency Management Group

1. receives this memorandum
2. receives the report *Review of structural and functional delivery of responsibilities of the members of the Taranaki Civil Defence Emergency Management Group and Co-ordinating Executive Group, August 2016*

3. authorises the CDEM Co-ordinating Executive Group to proceed to identify and establish structures and functional delivery of responsibilities in a manner generally consistent with the recommendations contained therein.

Judd/Volzke

3. General Business

There were no items of general business.

There being no further business, Chairperson Councillor B R Jeffares (Taranaki Regional Council), declared the Taranaki Civil Defence Emergency Management Group meeting closed at 11.45 am.

Confirmed

Group Chairperson: _____
B R Jeffares

Date: **6 September 2016**