

**Minutes of the Taranaki Civil Defence
Emergency Management Group meeting held
in the Taranaki Regional Council Chambers,
47 Cloten Road, Stratford on Tuesday 8
September 2015 commencing at 10.30am.**



Members	Councillor	B R Jeffares	(Taranaki Regional Council)
	Mayor	N Volzke	(Stratford District Council)
	Mayor	R Dunlop	(South Taranaki District Council)
Attending	Councillor	R Jordan	(New Plymouth District Council)
	Councillor	K Squires	(Stratford District Council)
	Mrs	B McKerrow	(New Plymouth District Council)
	Mr	C Stevenson	(South Taranaki District Council)
	Mr	G K Bedford	(Taranaki Regional Council)
	Mr	S Briggs	(Senior Emergency Management Officer)
	Mr	B Ingram	(Emergency Management Officer)
	Ms	A Kemp	(Taranaki CDEM Co-ordinating Executive Group Chairperson)
	Mrs	K van Gameren	(Taranaki Regional Council)
	Mr	P Ledingham	(Taranaki Regional Council)
	Mr	R Ritchie	(Taranaki Regional Council)
	Mr	D L Lean	(Taranaki CDEM Group Controller)
	Mr	I Wilson	(Ministry of Civil Defence Emergency Management)
	Mrs	S Kelly	(Alternate Taranaki CDEM Group Controller)

Apologies The apology from Mayor A Judd (New Plymouth District Council) was received and sustained.

Notification of

Late Items There were no late items of general business.

1. Confirmation of Minutes – 16 June 2015

Resolved

THAT the Taranaki Civil Defence Emergency Management Group

1. takes as read and confirms the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group meeting held at the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 16 June 2015 at 10.30am
2. notes that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 16 June 2015 at 10.30am, have been circulated

to the Taranaki Regional Council, New Plymouth District Council, Stratford District Council and South Taranaki District Council for their receipt and information.

Volzke/Jeffares

Matters arising

There were no matters arising.

2. Taranaki Civil Defence Emergency Management Co-ordinating Group Minutes – 13 August 2015

Resolved

THAT the Taranaki Civil Defence Emergency Management Group

1. receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group meeting held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Thursday 13 August 2015 at 10.30am
2. adopts the recommendations therein.

Dunlop/Jeffares

Matters Arising

Ms A Kemp, Taranaki Civil Defence Emergency Management Co-ordinating Executive Group (CEG) Chairperson provided a verbal report and update to the Group on matters and business discussed at the CEG meeting (13 August 2015) to which the aforementioned minutes relate to, including:

- Annual Reports presentations
- agency feedback on flood event June 2015

3. Flood event 20 June 2015 – recovery update, Taranaki Relief Fund update, and council feedback

- 3.1 Mr G K Bedford, Taranaki Regional Council), provided an opportunity for the Group and council staff to provide comment or feedback on the impact of the June 2015 flood event.
- 3.2 Ms F Greenhill, Taranaki CDEM Recovery Manager, provided an update on the recovery phase in the region post the June 2015 flooding event. It was noted that the recovery aspect of the flooding event is expected to last for several months with farmers indicating that repairs and reinstatement of their infrastructure can only be undertaken when the land has properly dried out. The Taranaki Rural Support Trust is working with affected rural landowners and Enhanced TaskForce Green is working under contract with the South Taranaki District Council in the South Taranaki district. A Taranaki Disaster Relief Fund was established to provide assistance to people

adversely affected by the flooding event, providing financial support for uninsured or uninsurable loss. To date, approx. \$87,000 has been allocated from the Fund.

- 3.4 Mayor N Volzke, Stratford District Council, and Mrs B McKerrow, New Plymouth District Council, advised the Group that the majority of their infrastructure repairs in their districts have been completed (roading assets, etc). Mayor R Dunlop, South Taranaki District Council, noted that due to significant damage to the bridge between Waiinu Beach and Waitotara, temporary access (to the Silver Fern Farms Waitotara plant and beyond) is only available across private land until a long-term solution is found. The Silver Fern Farms Waitotara plant is now operational after their seasonal shutdown. All three district councils are requesting additional funding from the NZ Transport Agency for roading infrastructure repairs.

Resolved

THAT the Taranaki Civil Defence Emergency Management Group

1. receives the memorandum inviting Members to provide brief reflections upon the flood event of 20 June
2. receives a verbal update from the Taranaki Civil Defence Emergency Management Recovery Manager, Ms Fiona Greenhill
3. receives a verbal update on the utilisation of the Taranaki Disaster Relief Fund
4. notes that a formal debriefing process is underway and will be reported at the next Taranaki Civil Defence Emergency Management Co-ordinating Executive Group and Taranaki Civil Defence Emergency Management Group meetings.

Jeffares/Volzke

4. GNS GeoNet Report for 2014/2015 and presentation

- 4.1 Mr G K Bedford, Taranaki Regional Council, spoke to the memorandum and provided a presentation on the GeoNet Taranaki Seismicity Report 2014/2015.

Resolved

THAT the Taranaki Civil Defence Emergency Management Group

1. receives the memorandum and the GNS GeoNet report and associated presentation.

Jeffares/Dunlop

5. Taranaki Emergency Management Office Report 2014/2015

- 5.1 Mr S Briggs, Senior Emergency Management Officer, spoke to the memorandum providing the Group with a summary of the implementation of the Taranaki Civil Defence Emergency Management Group Annual Business Plan 2014/2015 for the year-end 2014/2015.

- 5.2 It was noted that only 66% (38) of the 57 KPI's for 2014/2015 were met due to a number of factors including delays in the release of national legislation and guidelines, the level of engagement of other parties and limited resources within the Taranaki Emergency Management Office (TEMO).
- 5.3 The Group acknowledged that the framework of civil defence emergency management in Taranaki needs to be modified and clarified, including addressing resourcing and capacity matters. It was agreed that the Taranaki CDEM Group Plan for the five-year period 2017 to 2022 should be structurally sound in supporting this objective. Early planning and engagement between each local authority into the Group Plan review was important.
- 5.4 The Group acknowledged that they need to provide strong input and discussion on the future of civil defence emergency management in Taranaki. It was agreed that the next meeting of the Group (8 December 2015) will focus on the 2016/2017 work programme, including budget planning for financial resourcing, the recent Ministry of Civil Defence Emergency Management monitoring and evaluation report and a full report on the June 2015 flooding event debrief.

Resolved

THAT the Taranaki Civil Defence Emergency Management Group

1. receives the memorandum *Taranaki Emergency Management Office Report (2014-2015)* on the implementation of the *Taranaki Civil Defence Emergency Management Group Annual Business Plan 2014-2015*.

Jeffares/Volzke

6. Taranaki CDEM Group Controller – notice of resignation D L Lean

- 6.1 Mr G K Bedford, Taranaki Regional Council, spoke to the memorandum advising the Group of the decision of the Taranaki CDEM Group Controller, Mr D L Lean, to retire on 31 December 2015.
- 6.2 Mr Lean has been in the role of Taranaki Civil Defence Group Controller since 1984. The Group Chairperson, Councillor B R Jeffares, thanked Mr Lean for his work and commitment to civil defence in Taranaki during his time in the role.
- 6.3 It was agreed that the Group will discuss the recruitment and appointment of a Group Controller at their next meeting on 8 December 2015.

Resolved

THAT the Taranaki Civil Defence Emergency Management Group

1. receives and accepts the resignation of Mr David L Lean as the Taranaki Civil Defence Emergency Management Group Controller on 31 December 2015
2. notes that Mr David L Lean will no longer be able to act as a Taranaki Civil Defence Emergency Management Group Controller from 1 January 2016

3. records their recognition and appreciation of Mr D L Lean's long and committed service to Taranaki, the Taranaki Civil Defence Emergency Management Group and the Taranaki Civil Defence Emergency Management Group Controller position
4. notes that the Taranaki Civil Defence Emergency Management Group have six remaining Group Controllers
5. agrees to consider the appointment of a Taranaki Civil Defence Emergency Management Group Controller pursuant to clause 26 of the Civil Defence Emergency Management Act 2002.

Dunlop/Volzke

7. General Business

There were no items of general business.

There being no further business, the meeting Chairperson, Councillor B R Jeffares (Taranaki Regional Council), declared the Taranaki Civil Defence Emergency Management Group meeting closed at 11.35 am.

Confirmed

Group Chairperson: _____
B R Jeffares

Date: **8 December 2015**